Admission File/Applicant Checklist

☐ Online Application Form
  Date Sent: __________________________

☐ $65 Application Fee
  Date Sent: __________________________

☐ Parent Tour and Interview
  Date(s): ____________________________

☐ Student Visit and Interview
  Date: ________________________________

☐ Graded Writing Sample
  Date: ________________________________

☐ Common Report and Transcript Release
  Date: ________________________________

☐ Extra-curricular Recommendation
  Date given to recommender: __________

☐ English Recommendation
  (Grade 5-12 Only)
  Date given to teacher: ________________

☐ Math Recommendation
  (Grade 5-12 Only)
  Date given to teacher: ________________

☐ Classroom Teacher Recommendation
  (Grade 4 only)
  Date given to recommender: __________

☐ Wooster Records Release
  Date: ________________________________

☐ Transcript (Current and prior year)
  Date: ________________________________

☐ ISEE/SSAT/PSAT Testing
  (Grade 6-12 only)
  Date Scheduled: ______________________

☐ If your son or daughter has been individually tested or evaluated please provide the Admission Committee with the type of test, date, and evaluator.

☐ Request for Variable Tuition (Optional)
  Please notify the Office of Admission if you plan to apply for Variable Tuition.

Student/Parent Visit
The parent tour, interview, and student visits begin in September and continue until Wooster School’s Application Deadline of February 1, 2020. Please contact the Admission Office to arrange for these visits. After February 1, 2020 we will move to a rolling admission as space is available.

We require that the Parent Online Application Form and fee be submitted prior to the day of the student visit.

Application Deadline
Applicants who complete their paperwork by the February 1, 2020, deadline will be mailed notification of the admission decision on or before February 28, 2020. Families are urged to apply as early as possible. Late applicants are encouraged to apply and will be considered as their files become complete.

Variable Tuition Application
Families interested in applying for variable tuition must complete the Parents’ Financial Statement (PFS), available online at ssbynais.org/parents. This completed form must be submitted online to the School and Student Services (SSS) no later than February 1, 2020. Other paperwork, such as W-2 Wage and Tax Statements and federal income tax returns, must also be submitted by that time. Self-employed must submit business taxes. In cases of divorce or separation, both biological and/or adoptive parent/guardian households are required to submit all paperwork.