Wooster School
MINDING WHAT MATTERS

Lower School Admission Checklist

Student/Parent Visit

The parent tour and interview and student visits begin in October and continue until Wooster Schools Application Deadline of February 1, 2018. Please contact the Admission Office to arrange for these visits. After February 1, 2018 we will move to a rolling admission as space is available.

We require that the Application Form and fee be submitted prior to the day of the student visit.

Admission File

The completed admission file includes:

- Online Application Form and fee of $65 (Fee waivers may be available)
- Parent Tour and Interview
- Student Visit
- Classroom Teacher Recommendation
- Report Cards (Current and prior two years)
- Birth Certificate copy (Pre-K/K only)
- Common Report and Transcript Release
- Wooster Records Release Form
- Other Records: Any previous/current psychoeducational testing (including 504/IEP)

Application Deadline

Applicants who complete their paperwork by the February 1, 2018, deadline will be mailed notification of the admission decision on March 10, 2018. Families are urged to apply as early as possible. Late applicants are encouraged to apply and will be considered as their files become complete.

Variable Tuition Application

Families interested in applying for Variable Tuition must complete the Parents' Financial Statement (PFS), available online at sssbynais.org/parents. This completed form must be submitted online to the School and Student Services (SSS) no later than February 1, 2018. Other paperwork, such as W-2 Wage and Tax Statements and federal income tax returns, must also be submitted by that time. Self-employed must submit business taxes.

In cases of divorce or separation, both biological and/or adoptive parent/guardian households are required to submit all paperwork.

Applicant Checklist

- ☐ Online Application Form
  Date Sent:_____
- ☐ $65 Application Fee
  Date Sent:_____
- ☐ Parent Tour and Interview
  Date(s):_____
- ☐ Student Visit
  Date:_____
- ☐ Common Report and Transcript Release
  Date:_____
- ☐ Classroom Teacher Recommendation
  Date given to teacher:_____
- ☐ Wooster Records Release
  Date:_____
- ☐ Report Card (Current and prior two years)
  Date:_____
- ☐ Birth Certificate Copy (Pre-K/K Only)
  Date:_____
- ☐ Request for Variable Tuition *(Optional)*
  Please notify the Office of Admission if you plan to apply for Variable Tuition.

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